

YOU AND THE TRUSTEES

POLICY STATEMENTS

Only the Board of Trustees can establish official policy of the New Jersey State Bar Association. Before that policy is established, the trustees actively seek and carefully consider recommendations from appropriate sections and committees. This method of adopting official policy preserves the association's strong, unified voice.

OBTAINING NECESSARY AUTHORIZATION

The Board of Trustees meets each month to act on association business. To bring a policy issue to the attention of the board, a full report on the issues involved must be submitted to the executive director, along with copies of any formal resolutions or motions approved by the committee, section or division for consideration by the trustees. When necessary, the board or the Executive Committee can meet on very short notice, in many instances by a telephone conference call, to reach immediate decisions. When urgent problems arise, call the executive director or the president. Following authorization by the Board of Trustees, the NJSBA president may designate chairpersons or members of a division, section or committee to express the association's official position in public statements, before legislative bodies and before government agencies. If no such designation is made, the president will communicate on behalf of the association, as set forth in the association's bylaws.

REPORTS ENCOURAGED

The Board of Trustees encourages communications from division, section and committee chairpersons. Reports on activities, suggestions for action and recommendations for formal policy are always welcome and should be sent to Paula Saha, psaha@njsba.com. Reports of the various NJSBA entities may also be posted at njsba.com under NJSBA Reports. Send a copy of your report in an electronic file to bstraczynski@njsba.com for posting.

Divisions, sections and committees will also be asked to complete a report on their activities midway through the year.

A state bar association trustee serves as liaison to your division, section or committee. You will find that the liaison

can offer valuable information and assistance, and will serve as your link to the Board of Trustees.

JURISDICTION

The jurisdiction of each section, committee or division is usually defined by the resolution which authorized its creation. If the scope of your committee or section does not cover your work adequately or overlaps with that of another committee or section, please discuss proposed changes with the executive director. Board consideration will be arranged if necessary.

REPRESENTATION OF THE NJSBA

The association's bylaws and policies clearly outline the role of the division, sections and committees in the area of representation of the association, as follows:

- The president, or a person designated by the president, shall express the policy of the association as determined by the association or by the Board of Trustees.
- No division, section, committee (entity), other member, or employee may represent the association or any other entity thereof before any legislative body, court, governmental agency, or other tribunal, or communicate with any news media or the general public on behalf of the association, or any other entity thereof, unless authorized to do so by the Board of Trustees.
- No entity, or member thereof, shall communicate any view or position on behalf of said entity before any legislative body, court, governmental agency or other tribunal, or to any news media or the general public, unless authorized by the Board of Trustees.
- Whenever representation requires the filing of any report or brief, no such report or brief shall be filed until a copy thereof has been submitted to and approved by the Board of Trustees.
- No report, recommendation or other action of any entity other than the Judicial and Prosecutorial Appointments Committee shall be considered as the action of the association until it shall have been approved by the Board of Trustees.

- No entity or any member thereof shall release any report of such entity to the public without the approval of the Board of Trustees.
- The Board of Trustees may authorize an entity to communicate the view of the entity upon a finding either that the association has taken no position on the issue or that the communication does not conflict with the best interests of the association.
- An Entity may communicate its view or position before a legislative body, governmental agency, court, or other tribunal, or to the news media in the following circumstances:
 - a. The particular communication is approved by the Board of Trustees; or
 - b. The matter giving rise to the need for the communication is sufficiently urgent that it cannot await a meeting of the Board of Trustees, and the particular communication is approved by at least a majority of the Executive Committee, provided that for the determination thereof, the Executive Committee may meet by conference call or be assembled in a meeting, and further provided that the matter shall be reported to the Board of Trustees at its next meeting.

The entity shall in such communication specifically disclaim any representation of the association in the matter.

- Members who, when making a public communication, permit themselves to be identified as having an official connection with the association or one of its entities, shall, if the association has determined a policy on the subject matter of the utterance, fairly state that policy and, if expressing a view at variance with it, clearly identify the variance as the member's personal views only. If there has not been, or the member has no knowledge of, any such policy determination, the member shall nevertheless identify the communication as personal views.

BOARD OF TRUSTEES MEETING DATES 2020-2021

June 19, 2020

July 24, 2020

September 11, 2020

October 16, 2020

November 20, 2020

December 11, 2020

January 15, 2021

February 26, 2021

March 19, 2021

April 16, 2021

May 19, 2021

Agenda materials for the Board of Trustees meetings are due at the Law Center at least TWO WEEKS before the date of the meeting.